

SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION

December 7, 2004
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President El-Hajj called the meeting to order at 7:02 p.m.

Members present:

Dianne El-Hajj, President
Dustin Burns, Clerk
Barbara Ryan, Member
Allen Carlisle, Member
Dan Bartholomew, Member

Staff present:

Dr. Lisbeth Johnson, Superintendent and Secretary to the Board
Bill Clark, Assistant Superintendent, Business Services
John Tofflemire, Director, Human Resources
Linda Vail, Executive Secretary and Recording Secretary

2. President El-Hajj invited Chris Barber and David Bristol, ninth grade students from West Hills High School, to lead the members, staff and audience in the Pledge of Allegiance.

3. Approval of Agenda

It was moved and seconded to approve the agenda.

Motion: Ryan

Second: Burns

Vote: 4-0

4. Oath of Office for Incoming Board Members

Dr. Lis Johnson, Superintendent, administered the oath of office separately to Board Members Dianne El-Hajj, re-elected to Seat #2, and Dan Bartholomew, newly elected to Seat #4.

B. ORGANIZATIONAL MEETING

1. Rotation of Board of Education Officers

Member Ryan moved to appoint officers in accordance with Board Policy 9120.

The Board officers for 2005 will be as follows:

President	Dustin Burns
Vice President	Barbara Ryan
Clerk	Allen Carlisle
Member	Dan Bartholomew
Member	Dianne El-Hajj (Immediate Past President)

Motion: Ryan

Second: Carlisle

Vote: 5-0

President Burns presented Dianne El-Hajj with a plaque and roses as a display of gratitude for her term as Board President. Dr. Johnson thanked Mrs. El-Hajj for her helpfulness and dedication to Santee children.

2. Reception for Incoming Board Members

A reception was held in honor of the incoming Board members.

3. Board Meeting Calendar for 2005

Member Ryan expressed concern with canceling two consecutive meetings and suggested that the January 4, 2005 meeting not be cancelled. Member El-Hajj would also like to hold a regular meeting on January 4 with the hope of preventing an impacted agenda on January 18, 2005. Member Ryan moved to approve the Board meeting calendar for 2005 with meetings being held on the first and third Tuesdays of each month at 7:00 p.m., with no cancellation of the January 4, 2005 meeting.

Motion: Ryan

Second: Carlisle

Vote: 5-0

4. Committees

4.1. Board of Education Representatives to District Committees

Dr. Johnson explained the committee list and shared that Board members may want to look at some of the long-standing committees that have not been meeting because there may no longer be a need or their charge has been completed. The Board reviewed the list. The Assessment Committee, Communication Ad Hoc Committee, Facilities Ad Hoc Committee, Library Plan Development Committee, Public Relations Board Advisory Committee, Junior High Committee, Parcel Tax Committee, and the Sycamore Canyon Enrollment Advisory Committee were eliminated because their charge had been completed or there was no longer a need for the committees to convene. Board members wished to retain the Character Education, Audit, and Family Life Committees in order to convene them as the need arises. The Board members discussed Board representation on the committees that the Board agreed were still necessary. The Board representatives appointed were:

<u>Committee</u>	<u>Representative</u>	<u>Representative</u>	<u>Alternate</u>
County Service Area #69	Carlisle		
Board/Santee City Council	Burns	Ryan	
Legislative Representative	Ryan		
Family Life	Ryan	Carlisle	
District Technology	Bartholomew		
Character Education	Bartholomew		
Budget Advisory	Bartholomew		El-Hajj
Advisory Council for Instruction	Burns	Ryan	
Santee Collaborative	Carlisle		Ryan
Santee Chamber of Commerce	Ryan		
City Library	El-Hajj		
Audit Ad Hoc	Carlisle	Bartholomew	
Attendance	Burns		
Calendar	Burns	El-Hajj	
Safety	Burns		El-Hajj
Educational Foundation	Ryan	Bartholomew	
Communication forum	Burns	Carlisle	
Business Forum	Ryan	El-Hajj	
Long Range Fiscal Advisory	Ryan	Burns (1/05-6/05)	
		El-Hajj (7/05-12/05)	

Member Carlisle asked if the Family Life curriculum has been recently changed. Superintendent Johnson reported that no changes have occurred since the Board approved the adoption and two years of implementation has occurred.

It was reported that there is a need to establish an Enrollment and Demographic Advisory Committee. Member Ryan believes that the entire Board should be actively involved in the demographic and enrollment discussions. She also shared that if a committee is developed to consider closing a school that it should be called such, as to not be misleading. She believes that staff should bring the information to the Board and the Board will discuss and examine the information in a workshop. Member Bartholomew believes that the community should have some hands-on participation in any decisions that are made concerning the closing of a school. Board members agreed with this suggestion.

Member Carlisle asked that current enrollment reports will be continually presented to the Board and that this topic become a primary focus on the radar screen of staff. Superintendent Johnson reported that enrollment reports are presented to the Board at each Board meeting and that administration will bring the enrollment projections for the next three years to the Board at the January 29, 2005 meeting. Member Carlisle asked if any consideration has been given to junior high schools reorganizing. Member Ryan suggested that "junior high" be brought to the Board as an item at the January 18, 2005 Board meeting to allow members to have a discussion about junior highs.

4.2. Appointment of Community Members to Board Advisory Committees

Member Ryan moved to appoint all of the applicants to the committees of their first choice. Dr. Johnson asked if the Board would like to invite applications again for vacancies that still exist on some committees. The Board recommended that all of the committee applicants be offered an opportunity to serve on an additional committee that may be of interest to them and then if needed, staff can send out applications. The appointments made were:

Ellen Duty	Safety Committee
Ken Fox	Long Range Fiscal Management Advisory Committee
Tim Glover	Budget Advisory Committee
Shirley Harshman	Advisory Committee on Instruction
Dianne Patterson	Advisory Committee on Instruction
Terry Kaczmark	Advisory Committee on Instruction
Tony Klyz	Advisory Committee on Instruction
Becky Rutter	District Technology Committee

Motion: Ryan

Second: Carlisle

Vote: 5-0

C. REPORTS AND PRESENTATIONS

1. Superintendent's Report

1.1. Requests for Use of Facilities

Member Carlisle would like to know if staff is available and if any youth sports groups incur charges for the usage of the media centers from 5:30-7:00 p.m. This information will be researched and provided to Board members.

1.2. Enrollment Report

1.3. Developer Fees Collection Report

1.4. Schedule of Upcoming Events

2. Spotlight on Learning-Recognition of National Board Certified Teachers

Dr. Johnson introduced Donna Farquar and Pam Barber, the first National Board Certified teachers in Santee. Mrs. Farquar shared experience with the Board in the process of gaining certification and their anticipation about learning whether or not they had passed the NBCT exams. President Burns presented the two teachers with certificates of recognition for their accomplishments.

3. Spotlight on Learning-Principal and Vice Principal Presentation on Student Achievement -Sycamore Canyon School

Dr. Johnson introduced Tracy Gertsch, Vice Principal at Sycamore Canyon School who shared the background data and the student achievement goals of Sycamore Canyon with the Board.

John Tofflemire introduced three new probationary teachers, Ellery Clark, Kristin Tucker, and Patricia Noujaim.

4. Presentation of the Board's Initial Proposal to Modify Articles of the Current Collective Bargaining Agreement Between Santee School District and Santee Teachers Association (STA)

Mr. Tofflemire reported that the initial proposal to modify articles of the current collective bargaining agreements with STA has been made by the Board of Education and a Public Hearing will be held at the next Board Meeting.

5. Presentation of Santee Teachers Association (STA) Initial Proposal to Modify Articles of the Current Collective Bargaining Agreement Between Santee School District and STA
Mr. Tofflemire reported that the initial proposal has been made by STA to modify articles of the current collective bargaining agreement and a Public Hearing will be held at the next Board Meeting.

D. PUBLIC COMMUNICATION

Cathy Abel completed a Request to Speak card but had to leave before Public Communication. Member El-Hajj reported that Mrs. Abel wanted to share with the Board that the Child Nutrition Services provided the catering services for the evening's reception and that these services are available to provide to schools and departments as needed. Board members commended Child Nutrition Services for the reception refreshments and Member Ryan asked that the Board send a thank you letter to Child Nutrition Services.

E. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. It was moved and seconded to approve the Consent Items with items E.2.5 and E.4.1. pulled for separate consideration.

Superintendent

- 1.1. Approval of Minutes
- 1.2. Approval of Cancellation of the December 21, 2004 Regularly Scheduled Board Meeting

Business Services

- 2.1. Approval of Travel Requests
- 2.2. Approval/Ratification of Revolving Cash Reports
- 2.3. Acceptance of Donations
- 2.4. Approval and Adoption of Resolution #0405-22 to Continue the Date to Receive Sealed Bids for the Disposition of Surplus Real Property Commonly Known as the Renzulli Site
- 2.5. Approval of Contract for Appraisal of Renzulli and Santee School Sites (***Pulled for separate consideration***)
- 2.6. Approval of Election Costs

Educational Services

- 3.1. Approval to Implement the 21st Century Community Learning Center Program for Prospect Avenue School
- 3.2. Approval of Memorandum of Understanding with San Diego Youth and Community Services
- 3.3. Approval of Extended Field Trip for Fifth Grade Students from Sycamore Canyon School to the "Star of India"

Human Resources

- 4.1. Personnel, Regular (***Pulled for separate consideration***)
- 4.2. Ratification of Employer-Employee Collective Bargaining Agreement with Santee Teachers Association

Motion: Ryan

Second: Bartholomew

Vote: 5-0

E.2.5. Approval of Contract for Appraisal of Renzulli and Santee School Sites was pulled in order for the Superintendent to provide the Board with an amendment because the company previously approved by the Board has folded and changed their partners. The cost limit remains the same. Member El-Hajj moved approve to contract for an appraisal of Renzulli and Santee School sites.

Motion: El-Hajj

Second: Carlisle

Vote: 5-0

E. 4.1 Personnel, Regular was pulled by Member El-Hajj. Member Bartholomew inquired if the mechanic position vacated by the retirement of an employee would be filled and expressed concern about the continued integrity and safety of the buses. Administration will be working with the Director of Transportation to assess the need to replace this individual. Member El-Hajj moved approval.

Motion: El Hajj

Second: Ryan

Vote: 5-0

Member Ryan highly praised the Star of India field trip and shared that it is a wonderful educational experience and it would be a great experience to see more students attend this field trip.

Member Bartholomew wanted to acknowledge the AJ/Ryan Foundation for the many good things that they have done. The Board would like to invite them to a meeting to publicly recognize the foundation and express their appreciation for their support of students and families in the Santee Community.

F. DISCUSSION AND/OR ACTION ITEMS

Superintendent

1.1. Discussion on Fanita Ranch

Dr. Johnson reported that as part of the Fanita Ranch development there would be provisions for a school. Dr. Johnson provided Board members with information from the initial development plans for Fanita Ranch several years ago. Dr. Johnson asked the Board for direction on setting up visitations to other new schools around the County to acquire information about school design and facilities. Assistant Superintendent Bill Clark provided school information gathered that may be of interest to Board members and Ted Doughty, Director of Maintenance, Operations and Facilities shared specifics about the schools he has investigated.

President Burns asked Board members if they would like to begin looking at schools. Member Bartholomew believes that it may be a little premature to begin looking at design for constructing a new facility, pending the election and declining enrollment issues. Member Ryan also believes that there are other decisions that need to be made before the Board begins to look at a design. Dr. Johnson explained that Barratt & Barratt has asked for this information in order to provide plans to the City. However, she believes that the Board should walk the project before any decisions are made. Member Carlisle asked how a new school would be funded and the time frame of building a new school. Bill Clark reported that a three-year time line is realistic to plan for and build a new school. Member El-Hajj said that Barratt & Barratt is not on target with a confirmed timeline and all energies at this time are being focused on the February initiative to shut down the Fanita project. She does not feel that visits are needed right away. Negotiation will need to be entered into about Mello Roos and mitigation, and they will probably not be ready to negotiate until after the February 15th election. Dr. Johnson reported that Forma, the company enlisted by Barratt & Barratt, asked the questions provided in the Board packet based on Board requests to visit new schools. Board members would like to walk the property before any questions are addressed. Administration will schedule with Barratt & Barratt a Saturday in late January or early February to walk the property. The Board took no action.

1.2. Board Team Visioning Workshops

The Board has tentatively set January 8 and January 29, 2005 for Team Visioning Workshops. The Superintendent asked the Board for discussion on the planning of these days and the outcomes of the workshops. Board members came to consensus that the Meyers-Briggs assessment would be a good activity. Dr. Johnson responded to a question from Member Ryan that Executive Council would also take the assessment.

Member Bartholomew would like to have minimal expense and believes that the Board members are capable of self-facilitating. Member El-Hajj disagrees and believes that it is helpful to have an outside facilitator, but does not want to spend a great deal of money. Member Burns shared that donated dollars from WalMart could be used to fund this activity. Member Carlisle believes that the Board members need to spend more time getting to know each other better and should just meet together with a focus on the financial issues and not so much on teambuilding. President Burns shared the profound change that occurred when he joined the Board and that with two new Board members and being a relatively new member himself, teambuilding would be important. He would like to know the members' priorities and vision that may drastically effect policy and budget

decisions. He would also prefer to have a facilitator. Member Ryan agrees that teambuilding workshops are needed and believes that as a group Board members need to look at the "We Agree" statements and determine if that practice should remain. She shared that these types of workshops allow the members to determine the manner in which they will participate as Board members. She believes it is extremely important to have a basic understanding of how the group will communicate, handle disagreements, and make decisions as a group. She would support a budget of \$1,000. Member Bartholomew asked what would happen to the \$1,000 donation if it were not expended on this activity. Member Carlisle feels uncomfortable spending money on this type of an activity. President Burns believes that Board members should have the opportunity to hold each other accountable with working agreements and that all members have the opportunity to review the vision and goals of the District. Member Bartholomew agrees that the Board needs the process but does not want to spend any money. Member El-Hajj asked Dr. Johnson if she has checked on the cost of a facilitator. Dr. Johnson reported that CSBA would charge about \$1,500 but she will investigate looking locally for a facilitator. Member Bartholomew desires to see the least possible fiscal impact to the District and believes that Board members can self-facilitate. He will inquire at his place of employment to see if a facilitator could be provided at no cost to the District. Member El-Hajj moved that the Board allocate up to \$1,000 for this activity. Administration will get the Meyer Briggs Assessments to the Board for completion before December 25, 2004 so scoring can be completed prior to the workshops.

Motion: El Hajj

Second: Ryan

Vote: 3-2 (Bartholomew, no; Carlisle, no)

Board members listed the topics of highest interest for the workshops on January 8 & 29 to be:

- Budget and Enrollment
- Priorities
- We Agree Statements
- Visioning
- Mission Statement
- Meyer-Briggs Assessment

1.3. Donations to the School District

Dr. Johnson reported that there are constituents who have expressed interest in donating the \$60 that they would have had to pay in parcel taxes if Prop Y had passed. Letters could be sent out inviting community members who are interested to make the donation. Member Ryan shared her experiences that letters sent out asking for donations can be very successful. She suggested using some of the leftover campaign funds to send letters. Member Carlisle asked if the donations would go to individual schools. Member Ryan said she believes that the money should go the District to support district wide programs. Member Bartholomew suggested that the Santee School District Educational Foundation might be a more appropriate mechanism to request these types of donations. Member Ryan shared that the Foundation has their own goals and would probably fund what they wished to fund. She would like to see the money go to District programs that would be under the control of the Board. Member Bartholomew is in favor of sending letters to the community soliciting donations. President Burns has some concerns about soliciting donations, such as if cuts were made at a school where community members had provided donations or if schools resisted cuts because their donation percentage was larger. Member Ryan said that direct mail donations would not segregate the donations by schools so there would be no tracking of which school areas donators lived in. Member Burns asked if we would bill or accept monthly donations if someone did not want to pay the full \$60 at one time. Member Ryan said that donations would be a one-time gift and if community members wished they could send in gifts on a monthly basis. Member El-Hajj would like to have the Foundation solicit the funds so if a parcel tax were to go forward in the future, parents would not feel that they should vote no because they already donated. The Board asked administration to discuss this issue with the Foundation to determine if they would be interested in soliciting these donations for the District.

Business Services

2.1. Approval of First Period Interim Report

Bill Clark, Assistant Superintendent of Business, shared the first period interim report. Member Bartholomew asked what happens if a “qualified” certification was given by the County to this District. Mr. Clark believes that the County could take action if a “qualified” certification was presented to take over our school. This is not a good thing. Member El-Hajj moved to approve the first period interim report.

Motion: El Hajj Second: Carlisle Vote: 5-0

2.2. Authorization to Seek Bids for E-Rate Discounts for Communication Services

Mr. Clark shared that staff is prepared to seek bids and look for opportunities to possibly improve the infrastructure, considering the large number of problems that have been incurred with SBC/Pacific Bell. Member Bartholomew asked if there was any possible way to charge back for the times that service was interrupted with SBC/Pacific Bell. Mr. Clark said that it is not likely but he would investigate this option. Member Carlisle moved authorization to seek bids.

Motion: Carlisle Second: El-Hajj Vote: 5-0

Educational Services

3.1. Adoption of Resolution No. 0405-23 to Amend Uniform Complaint Procedures Under the Williams Settlement and Resultant Legislation

Dr. Johnson shared the legislation that is required by the settlement of the Williams lawsuit. Two requirements must be implemented that include amending the Uniform Complaint Procedures and posting of notices in classrooms notifying parents of the process of filing a complaint if there are not adequate instructional materials or if there are some perceptions that there are safety issues at the school. Member Carlisle asked who would be responsible for posting of the notices. Dr. Johnson said the Maintenance and Operations department would assume the responsibility to see that notices were posted in all classrooms.

Motion: Ryan Second: El Hajj Vote: 5-0

G. BOARD POLICIES AND BYLAWS

1. First Readings - Revised Board Policy #1312.3 Uniform Complaint Procedures and AR #1312.3.

Dr. Johnson shared the recommended policy from the County Office of Education and the implementation timeline. No action was taken and this policy will be returned to the next meeting for a second reading.

H. BOARD COMMUNICATION

Member Ryan shared that she was glad that Board members attended the CSBA conference and that Member El-Hajj was missed. Member Ryan said that she has been asked to sign the ballot argument in opposition of Proposition X and asked members if there were any concerns about her signing and listing herself as a member of the Board of Education. There was no expressed opposition

Member Bartholomew thanked everyone for embracing him as a new Board member and providing him with everything he needed for his first meeting. Board members shared their pleasure to have Member Bartholomew with them. He also thanked Ken Fox for his contributions to the community.

Member Burns reported about a declining enrollment workshop on December 8, and asked if any Board member could attend. No Board members were able. Administration will attend.

Member Burns shared his positive feelings about the CSBA conference and that although there was concern about the money spent, staff development is a priority in the District and it carries over to the Board of Education in enabling them to do a better job.

Member El-Hajj asked about the bridge on Via Zapador closing and asked how the students on Olive Lane were getting to school. She asked that administration bring something back to the Board showing provision for students for a safe access to school, including bussing, if needed.

I. CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

1. Public Employee Discipline/Dismissal/Release
2. Conference with Labor Negotiator
Agency Negotiator: John Tofflemire, Director, Human Resources
Employee Organizations: Santee Teachers Association (STA)
California School Employees Association (CSEA)
3. Student Discipline Matters
4. Conference with Real Property Negotiators
Location: Renzulli Site and Santee School
Agency Negotiator: Lisbeth Johnson, Superintendent
5. Public Employee Performance Evaluation
Superintendent

The Board entered closed session at 10:00 p.m.

J. RECONVENE TO PUBLIC SESSION/ ADJOURNMENT

The Board reconvened to public session at 11:59 p.m. No action was reported. The December 7, 2004, regular meeting adjourned at 11:59 p.m.

Allen Carlisle, Clerk

Lisbeth A. Johnson, Ed.D., Secretary